

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
JANUARY 09, 2020 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Steve Malone Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE WERE:

Jennifer DeWinne Susie Crews Charlene Greenhill Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, January 9, 2020.

MINUTES: Directors read the Minutes of the previous meeting of December 12, 2019.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of December 12, 2019, as presented. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of December 2019 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Harry Maxwell made a motion to accept the Treasurer's report, seconded by Rod Goff. The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he has scheduled the 2019 tank inspections with Ron Perrin Water Technologies for January 22nd. Joe advised that they are covering pipes with sand and cleaning up at the condo well site. Joe reported that he is still waiting on Reed to finish up at the condos and move the storage tank to Memorial Park. Joe reported that they have put in a new tap in Unit 2, installed pavers for a new driveway in Unit 7, and are helping customers find leaks that were detected with our software. Joe reported that they repaired a small leak at the pump house at well #1, and are burning brush and still cleaning up at the upper system. Joe and the Board went over the pumping report for the wells, Joe will have Reed level the probes for well #2 and well #3 to get them pumping since well #4 has been pulling the full load for the upper system.

Office Operations: Karen Antill reported that she has completed the W2's, W3's, year-end reports, monthly reports, quarterly reports along with regular office duties. Karen reported that she has contacted nine (9) customers that had water running through their meter every hour and has five (5) more to contact; Steve Malone advised that he will contact the remaining five (5) customers. Karen advised that she spoke to Tom Gill at Kamstrup and will be working with him on a few items that would help the software be more useful to our system; alerts for customers that use water continuously every hour for twelve (12) hours or more, work on the sensitivity of the alerts, save login credentials, and the ability to print hourly logs for customers instead of having Joe go out into the field and log them.

Class C Licensed Operator: Charlene Greenhill reported that she will be working on filing the following reports; annual pumping report with the Bandera Groundwater District due February 1st, water loss report due March 1st, water audit report due May 1st, and CCR report due June 1st which will need to be added to our website. Charlene advised that she makes a notebook for each year for our records and keeps the current year at her house. Charlene advised that we have to keep the bac-t samples forever and everything else for seven (7) years. Charlene advised that she has boxes labeled upstairs, one for each year so it will be easy to dispose of old records. The Board discussed and everything over seven (7) years will be burnt. Charlene advised that she is collecting quarterly fluoride samples for her other systems in February and asked if the board would like her to do it for our system as well; the board agreed and Charlene will get with Joe to collect the samples every quarter.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank and electrical controls update – TABLED
- B. Update on old condo storage tank – TABLED
- C. Update on disposition of temporary 2500-gallon water tanks – Joe Ortega reported that it was sold.
- D. Rain water collection systems/programs – TABLED.
- E. Discuss the supply of water to customer private pools and related fees and rates – TABLED.
- F. Discuss and review water use restrictions and stages – The Board discussed and will continue with the Stage III watering restrictions that was put in effect December 14, 2019.

NEW BUSINESS:

- A. Discuss bid for acidizing well #2 and possible action. – The Board discussed the bid from Reed from Waterboyz, LLC for acidizing well #2 for \$18,410.00; Ernie will get with Reed and have him update the bid with the correct drill date.
MOTION: Ernie DeWinne made a motion to accept the bid from Waterboyz, LLC for acidizing well #2 when we receive the updated bid with the correct drill date for \$18,410.00. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.
Joe will call Reed and get the acidizing of well #2 scheduled.
- B. Discuss bid for new well #6 at Plant #3 and possible action. - The Board went over the bid from Reed from Waterboyz, LLC for 32,000.00 for drilling well #6 in Memorial Park. Ernie advised that he would like Bonnie Tidball to call Bob Thonhoff to start the process to drill two new wells in Memorial Park. Ernie will contact Reed and ask him to do another bid with the price for using stainless steel and screening the last 100 feet instead of using PVC. Ernie will verify with TCEQ about the stainless steel and casing requirements. The Board discussed and Ernie will give a presentation to the HOA Board at their next board meeting showing where we want to put in two new wells in the future in Memorial Park next to Plant #3.
MOTION: Ernie DeWinne made a motion to have Bonnie Tidball contact Bob Thonhoff to start the plans for well #6 and get the packet ready to send to TCEQ for approval. Harry Maxwell seconded the motion. The Board voted unanimously and the motion passed.
- C. Review proposal from Collier Consulting Geoscience and Engineering. - Ernie DeWinne reported that he spoke with Aaron Collier and was advised that our well site is not big enough to bring in their equipment to do the type of testing we want for the two new wells at Memorial Park.
- D. Discuss water bill adjustment for HOA. – Karen Antill advised that the HOA sent an email asking for an adjustment for their December and January billing since they have found a leak in the pool and are having repairs done next week. The Board discussed the leak at the HOA pool and agreed to adjust their December and January billing as requested.
MOTION: Ernie DeWinne made a motion to adjust the HOA's water bill for December and January because of a leak. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.
- E. Discuss fire hydrants and possible testing with VFD – Ernie DeWinne advised that our fire hydrants are considered a class c which is less than 500 gpm; he would like to get the volunteer fire department out to test them by connecting a 300-foot hose to see if there is enough water coming out to fight a fire. Ernie advised that if that works it would benefit our customers on their insurance. Ernie advised that this would not be used with a pumper truck and they would still use the drop pools, this is just so they have the option of using a hose straight from our hydrant to fight a fire; if this works, he would like to put in additional fire hydrants. Steve will get with the VFD to get the testing done.

F. Discuss raise for our Class C operator - The Board discussed and agreed to give our Class C Operator a \$300.00 increase as discussed in the December Board Meeting.

MOTION: Ernie DeWinne made a motion to increase the Class C Operator's pay \$300.00 a month. Rod Goff seconded the motion. The Board voted unanimously and the motion passed.

MEMBERSHIP COMMENTS: Joe Ortega advised that Susie Crews finished the BRRWSC signs and they will figure out where to place them.

ADJOURNMENT: Ernie DeWinne made a motion to adjourn the meeting into Executive Session, seconded by Steve Malone. The BOD voted unanimously to adjourn the meeting into Executive Session at 3:05 PM.

RECONVENE: The Board reconvened from Executive Session at 3:44 PM. Discussion of employee pay adjustments.

MOTION: Ernie DeWinne made a motion to approve pay adjustments for employees as of January 1, 2020. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Rod Goff. The BOD voted unanimously to adjourn the meeting at 3:48 PM.

The next BOD meeting will be held on February 13, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____